

PETTY CASH RECEIPT

RECEIPT NO.

ORGANIZATION	OBJECT	OBJ. DTL.	REPORTING CATEGORY	AMOUNT	DESCRIPTION OF ITEMS

CHECK NO.		AMOUNT OF CHECK		CHECK DATE	
Prepared by _____ Date _____ Title _____					
Received by _____ Date _____ Title _____					
Approved by _____ Date _____ Title _____					